

North Yorkshire County Council
Business and Environmental Services

Executive Members

18 December 2020

**One Hour Free Parking on High Street, Northallerton and Market Place,
Knaresborough**

Report of the Assistant Director – Highways and Transportation

1.0 Purpose of Report

- 1.1 To recommend the extension of the temporary one hour free parking concession on High Street, Northallerton and Market Place, Knaresborough for the period 1 - 31 January 2021 to assist with performance monitoring, reporting and supporting social distancing measures required as part of the ongoing Covid-19 situation,.

2.0 Background

- 2.1 In February 2020, a petition was received from Northallerton BID Company Ltd requesting the County Council reviews its existing on-street parking operation on High Street, Northallerton in context of its parking policy and extends the free parking allowance from its current duration of 30 minutes to two hours with immediate effect.
- 2.2 The petition was reviewed by way of the County Council's Right to Challenge Parking Policy Petition Scheme with the findings and recommendations presented to and approved by The Executive on 28 July 2020. The report resolved that the existing P&D system on High Street remained an appropriately applied parking management operation in accordance with the strategic approach and policy objectives.
- 2.3 Notwithstanding the above, The Executive tabled and approved a separate proposal to extend the 30 minutes free parking allowance on High Street, Northallerton to one hour for the remainder of the year to support local businesses and shoppers in result of the ongoing Covid-19 situation and social distancing measures.
- 2.4 This extension became operational in early September 2020 applicable to all P&D parking spaces on High Street and will remain until 31 December 2020. It was requested by The Executive that performance is monitored to allow a further decision to be taken on whether to extend the allowance or otherwise.
- 2.5 In response to the report and decision of The Executive, Northallerton BID Company Ltd submitted questions concerning the use and interpretation of some of the data used to evidence the conclusions and believe NYCC took into account irrelevant matters whilst failing to consider relevant matters in reaching its decision.
- 2.6 Northallerton BID Company Ltd also highlighted that a procedural oversight had occurred during the review process. The Right to Challenge Parking Policy Petition Scheme requires consultation with the respective District Council, Town Council, Federation of Small Business and Elected Members. Whilst all of the named consultees were engaged in the matter, unfortunately that part of the process was not fully satisfied with only the Elected Members being formally consulted.

3.0 Review and Report

- 3.1 At the request of The Executive, the performance of the one-hour free parking concession has and continues to be monitored. However, given the relatively short time the concession has been operational, the amount of information that can be gathered for analysis from the few available data sets is limited and further compromised by the latest 4 week lockdown period. The timescales attached to the governance process for reporting to The Executive further reduces the monitoring period.
- 3.2 Therefore in respect of the above, it is proposed to extend the one hour free parking concession to apply throughout January on High Street Northallerton and Market Place, Knaresborough, allowing additional time to gather and assess data as well as complete the governance process for reporting to The Executive. This proposed extension will also assist with the continued Covid-19 response to support local businesses and communities.
- 3.3 As mentioned in paragraphs 2.5 and 2.6, Northallerton BID Company Ltd have raised a number of questions concerning details included in the July 28 report and the petition review process. These matters will be addressed in the report to The Executive at its meeting scheduled for the 26 January.

4.0 Equalities Implications

- 4.1 There are no equality implications considered to arise from the proposed one month extension of the one hour free parking concession on High Street, Northallerton or Market Place, Knaresborough. Appendix A

5.0 Financial Implications

- 5.1 The current suspension of charge for one hour parking on High Street, Northallerton and Market Place, Knaresborough does result in reduced income although the recent lockdown and tiered restrictions that have been in place this year mean that it is not possible to accurately estimate the impact on parking income at this stage.
- 5.2 The parking charges scheme is subject to the regulations set down in the Road Traffic Regulations Act (RTRA) 1984 which stipulates that the first call on any income is to meet the expenditure of providing the parking (in accordance with the section 122 duty) operation and the surplus of any income over expenditure for parking charges can only be utilised in accordance with section 55 of the RTRA 1984.

6.0 Legal Implications

- 6.1 There are no legal implications associated with the existing Traffic Regulation Order providing for charges in the Pay and Display zone(s) ("the TRO") and the extension of the temporary 1-hour free parking allowance.

7.0 Climate Change

- 7.1 There are no climate change impacts associated with the proposed extension of the temporary one hour free parking concession. Any future decisions made in light of the scheme will result in further assessment. Appendix B.

8.0 Recommendations

- 8.1 It is recommended that the Corporate Director, BES, in consultation with the BES Executive Members approves:
- i. The extension of the one hour free parking concession on High Street, Northallerton and Market Place, Knaresborough until the 31 January 2021.

BARRIE MASON
Assistant Director
Highways & Transportation

Author of Report: Andrew Clare

Background documents : None

Initial equality impact assessment screening form (As of October 2015 this form replaces 'Record of decision not to carry out an EIA')			
This form records an equality screening process to determine the relevance of equality to a proposal, and a decision whether or not a full EIA would be appropriate or proportionate.			
Directorate	Business and Environmental Services		
Service area	Highways and Transportation		
Proposal being screened			
Officer(s) carrying out screening	Andrew Clare		
What are you proposing to do?	Recommendation to extend the existing 1 hour free parking concession until 31 January 2021 at Northallerton High Street and Market Place Knaresborough.		
Why are you proposing this? What are the desired outcomes?	Accommodate social distancing requirements.		
Does the proposal involve a significant commitment or removal of resources? Please give details.	No		
Impact on people with any of the following protected characteristics as defined by the Equality Act 2010, or NYCC's additional agreed characteristic As part of this assessment, please consider the following questions: <ul style="list-style-type: none"> To what extent is this service used by particular groups of people with protected characteristics? Does the proposal relate to functions that previous consultation has identified as important? Do different groups have different needs or experiences in the area the proposal relates to? If for any characteristic it is considered that there is likely to be a significant adverse impact or you have ticked 'Don't know/no info available', then a full EIA should be carried out where this is proportionate. You are advised to speak to your Equality rep for advice if you are in any doubt.			
Protected characteristic	Yes	No	Don't know/No info available
Age		No	
Disability		No	
Sex (Gender)		No	
Race		No	
Sexual orientation		No	
Gender reassignment		No	
Religion or belief		No	
Pregnancy or maternity		No	
Marriage or civil partnership		No	
NYCC additional characteristic			
People in rural areas		No	
People on a low income		No	
Carer (unpaid family or friend)		No	

Does the proposal relate to an area where there are known inequalities/probable impacts (e.g. disabled people's access to public transport)? Please give details.	No.			
Will the proposal have a significant effect on how other organisations operate? (e.g. partners, funding criteria, etc.). Do any of these organisations support people with protected characteristics? Please explain why you have reached this conclusion.	No			
Decision (Please tick one option)	EIA not relevant or proportionate:	X	Continue to full EIA:	
Reason for decision	To assist with ongoing response to covid-19 and social distancing measures. To provide sufficient time to allow for performance monitoring of the free 1 hour parking concession implemented in September 2020 and complete the governance process for report to The Executive.			
Signed (Assistant Director or equivalent)	Barrie Mason			
Date	08/12/20			



Climate change impact assessment

The purpose of this assessment is to help us understand the likely impacts of our decisions on the environment of North Yorkshire and on our aspiration to achieve net carbon neutrality by 2030, or as close to that date as possible. The intention is to mitigate negative effects and identify projects which will have positive effects.

This document should be completed in consultation with the supporting guidance. The final document will be published as part of the decision making process and should be written in Plain English.

If you have any additional queries which are not covered by the guidance please email climatechange@northyorks.gov.uk

Please note: You may not need to undertake this assessment if your proposal will be subject to any of the following:

Planning Permission
Environmental Impact Assessment
Strategic Environmental Assessment

However, you will still need to summarise your findings in in the summary section of the form below.

Please contact climatechange@northyorks.gov.uk for advice.

Title of proposal	Department of Transport Pavement Parking Consultation.
Brief description of proposal	Northallerton High Street Parking – Extension to existing 1-hour free parking
Directorate	BES
Service area	Traffic Engineering
Lead officer	David Kirkpatrick
Names and roles of other people involved in carrying out the impact assessment	Andrew Clare
Date impact assessment started	2.12.20

Options appraisal

Were any other options considered in trying to achieve the aim of this project? If so, please give brief details and explain why alternative options were not progressed.

None

What impact will this proposal have on council budgets? Will it be cost neutral, have increased cost or reduce costs?

Please explain briefly why this will be the result, detailing estimated savings or costs where this is possible.

Revenue loss in relation to implementation of temporary free 1-hour period since introduction in September 2020. Estimated costs to be determined after further analysis of scheme in January 2020.

How will this proposal impact on the environment?	Positive impact (Place a X in the box below where relevant)	No impact (Place a X in the box below where relevant)	Negative impact (Place a X in the box below where relevant)	Explain why will it have this effect and over what timescale?	Explain how you plan to mitigate any negative impacts.	Explain how you plan to improve any positive outcomes as far as possible.
<p>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</p>				<p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> • Changes over and above business as usual • Evidence or measurement of effect • Figures for CO₂e • Links to relevant documents 		
<p>Minimise greenhouse gas emissions e.g. reducing emissions from travel, increasing energy efficiencies etc.</p>	Emissions from travel	X				
	Emissions from construction	X				
	Emissions from	X				

Appendix B

<p>How will this proposal impact on the environment?</p> <p>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</p>	<p>Positive impact (Place a X in the box below where relevant)</p>	<p>No impact (Place a X in the box below where relevant)</p>	<p>Negative impact (Place a X in the box below where relevant)</p>	<p>Explain why will it have this effect and over what timescale?</p> <p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> • Changes over and above business as usual • Evidence or measurement of effect • Figures for CO₂e • Links to relevant documents 	<p>Explain how you plan to mitigate any negative impacts.</p>	<p>Explain how you plan to improve any positive outcomes as far as possible.</p>	
	running of buildings						
	Other		X				
<p>Minimise waste: Reduce, reuse, recycle and compost e.g. reducing use of single use plastic</p>		X					
<p>Reduce water consumption</p>		X					
<p>Minimise pollution (including air, land, water, light and noise)</p>		X					
<p>Ensure resilience to the effects of climate change e.g. reducing flood risk, mitigating effects of drier, hotter summers</p>		X					
<p>Enhance conservation and wildlife</p>		X					

Appendix B

<p>How will this proposal impact on the environment?</p> <p>N.B. There may be short term negative impact and longer term positive impact. Please include all potential impacts over the lifetime of a project and provide an explanation.</p>	<p>Positive impact (Place a X in the box below where relevant)</p>	<p>No impact (Place a X in the box below where relevant)</p>	<p>Negative impact (Place a X in the box below where relevant)</p>	<p>Explain why will it have this effect and over what timescale?</p> <p>Where possible/relevant please include:</p> <ul style="list-style-type: none"> Changes over and above business as usual Evidence or measurement of effect Figures for CO₂e Links to relevant documents 	<p>Explain how you plan to mitigate any negative impacts.</p>	<p>Explain how you plan to improve any positive outcomes as far as possible.</p>
<p>Safeguard the distinctive characteristics, features and special qualities of North Yorkshire's landscape</p>		<p>X</p>				
<p>Other (please state below)</p>		<p>X</p>				

Are there any recognised good practice environmental standards in relation to this proposal? If so, please detail how this proposal meets those standards.

None

Summary Summarise the findings of your impact assessment, including impacts, the recommendation in relation to addressing impacts, including any legal advice, and next steps. This summary should be used as part of the report to the decision maker.

There are no impacts within the assessment, as the project is an extension of an existing temporary scheme at present. Any future decisions made in light of future decisions in respect of the temporary scheme will result in further assessment

Sign off section

This climate change impact assessment was completed by:

Name	David Kirkpatrick
Job title	Traffic Engineering Team Leader
Service area	Traffic Engineering
Directorate	BES
Signature	
Completion date	2.12.20

Authorised by relevant Assistant Director (signature): Barrie Mason

Date: 08/12/20